More information about ISS

Organiser: VSB - Technical University of Ostrava

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INTER-EXCELLENCE

MINISTRY OF EDUCATION, YOUTH AND SPORTS

VSB TECHNICAL UNIVERSITY OF OSTRAVA

Co-funded by the Erasmus+ Programme of the European Union

INTERNATIONAL AUTUMN SCHOOL ON PROJECT AND GRANT MANAGEMENT (IAS PGM)

Project and Grant Management – from Theory to Practice

Projects-Grants-Projects

Projects everywhere: but who knows how to run them?

Come to Ostrava to know it. Why Ostrava?

Ostrava – a city based on projects and a city living by projects

Project = the backbone of development

Projects are in, be trendy too!

Monday - Friday

2nd - 6th September 2024

VSB - Technical University of Ostrava

17. listopadu 2172/15, 708 00 Ostrava-Poruba

Form: full-time offline

VSB TECHNICAL UNIVERSITY OF OSTRAVA

Project and Grant Management – from Theory to Practice

Annotation

The IAS aims to introduce you to the selected aspects of project and grant management via contemporary methodologies, principles and tools applied in a global international environment. The IAS focuses on the basic procedures and techniques for preparing and planning projects based on standard conditions valid in reality – the primary focus will be on the EU grant resources and subsidies.

The theoretical and methodological part of the IAS pays particular attention to the projects' initiation and planning in various thematic areas, including the financial aspects. The practical part of the IAS is devoted to practical skills and experience from the project initiation and planning phase and includes case studies and examples of good practice in particular. Students' quality competencies will be developed and supported through innovative techniques, tools, and templates used globally in project management based on PMI, IPMA and PM2 (European Commission) standards and methodologies. You will practically go through the project life-cycle phases and prepare a sample project proposal with project documentation in specified templates and using various online tools. In addition to the hard skills, you will also gain or develop the soft skills of a project manager by working in teams.

Course aim

The IAS delivers a fully comprehensive introduction to the whole field of project management so by the end of the IAS, you will have a sound basis for developing expertise and substantial knowledge in project management practice.

Course aim expressed in terms of skills and competencies achieved – students will be able to:

≡ be familiar with the basic terminology of project management;
≡ understand project management philosophy and core phases and processes;
≡ characterise the basic standards of project management;
≡ understand the managerial, cultural, and social aspects of project preparation;
≡ orientate in the basic principles, methods and techniques of preparation and planning of the project as well as in financial aspects of the project;
≡ interpret project structure requirements;
≡ explain the contents and steps in project identification and planning;
≡ apply project management techniques, documentation templates and tools for project preparation and planning.

Teaching approach

≡ Project-based learning (PBL) approach (students are actively involved in the learning process through exercises, real case studies and real-life group discussions and will fulfil teamwork tasks)

Course outline

≡ Theoretical minimum of project (basic terminology of project management).
≡ Institutionalisation and standardisation of project management.
≡ Grant sources and co-financing of projects from European sources.
≡ Grant and funding opportunities for PhD students and postdocs.
≡ Most commonly used methodologies and tools in project identification and planning.
≡ Identification of a project (initiation, launch, examples of good practice).
≡ Planning a project (planning processes, cultural influences and impact on planning, planning time, resources and financial aspects of a project, good practice examples).
≡ Working with project documentation templates (e.g., project proposal/grant proposal, Statement of Work, Project Logframe, WBS, OBS, RACI matrix, Gantt Chart, etc.).
≡ Soft skills and social issues related to project preparation and planning – working with people, working in teams (project manager, project team, project role, teamwork, team communication, meetings, communicating and working tools, workspace, etc.).

Would you like to get involved as a lecturer?
You are more than welcome

Target group: Bachelors, Masters and PhD students.
Skill level:
≡ Basic or intermediate knowledge of project management.
≡ Practice project experience is not necessary.
≡ No prior subject knowledge is required to participate in this ISS, but students are expected to have a keen interest in the subject area.
Language: English (Required level of English: B1).
Number of participants: max. 20 students.
Credits: 5 credits.